



Datta Meghe Institute of Medical Sciences  
(Deemed University)  
Sawangi (Meghe), Wardha

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## ADMISSION NOTICE - 2017-18

# PG Diploma in Medical Record Management

Applications are invited for **PG Diploma in Medical Record Management course** for the admissions during the year 2017-18 from desirous eligible candidates.

- **Name of the course** : PG Diploma in Medical Record Management
- **Duration of course** : Two years
- **Intake capacity** : 10 seats/year
- **Course Fees** : Tuition Fees Rs. 36,000/- P.A. &  
Enrollment fees ( One Time) Rs 5,000 /-  
Caution Money ( One Time , Refundable) – Rs 5,000 /-
- **Eligibility criteria** : Bachelors degree in any discipline i.e. Arts, Commerce, Sciences etc. from recognized Indian university or an equivalent qualification of foreign university recognized by UGC.
- **Mode of submission of application form** – Duly filled application form to be submitted to office, JNMC, Sawangi (Meghe), Wardha (Administrative officer, JNMC)
- **Method of selection**– On the basis of Final Year Degree Marks Preference Science, Commerce, Arts.
- **Last Date of Submission of Application Form** : 12.08.2017 (along with demand draft of Rs.500/- in favour of Registrar, DMIMS(DU).
- **Display of Merit List** : 18.08.2017
- **Admission Process** : 24.08.2017
- **Commencement of academic session(semester)**-1 Sep 2017

**Note** - For any query or clarification and for further details, kindly contact Mr.Ashok Brahmkar, CAO Mob.No.9765404018 e-mail : aojnmc@gmail.com

**APPLICATION FORM IS AVAILABLE ON WEBSITE : [www.dmimsu.edu.in](http://www.dmimsu.edu.in)**

Registrar,  
Datta Meghe Institute of Medical Sciences (DU),



**DATTA MEGHE INSTITUTE OF MEDICAL SCIENCES (DU)**  
**ATREY LAY OUT, NAGPUR 440022 MAHARASHTRA INDIA**  
(Declared as deemed to be University under section 3 of the UGC act 1956) NAAC accredited 'A'

**APPLICATION FORM FOR ADMISSION 2017-18**

**PG Diploma in Medical Record Management Course**

To,  
The Dean  
Jawaharlal Nehru Medical College,  
DMIMS (DU), Sawangi (M), Wardha

**Subject: - Application for the admission to the PG Diploma in Medical Record Management Course.**

Respected sir,

I am submitting herewith my application for the course of **PG Diploma in Medical Record Management** at your University.

I request you to kindly consider my application for the same.

Thanking you,

Yours sincerely,

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(Name and signature of the candidate)

Place:-

Date:-

Mobile No.



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**APPLICATION FORM FOR ADMISSION 2017-18**

**PG Diploma in Medical Record Management Course**

1. Name in full in **Block letters**: -----

2. GENDER:- Male  Female

3. Age in Years: ..... Years 4. Date of Birth: / /

5. Religion: ----- 6. Nationality: -----

6. Address for correspondence: -----

7. Permanent postal address: -----

8. Contact Number: a) Landline: ----- b) Cell No. : -----

9. E-Mail ID: -----

**10. Educational Qualification**

S/No	Passed Exam	Year of Passing	Name of College	Total Marks (Out of)	Total Marks Obtained	%
1.	H.S.C.					
2.	Graduation (Specify Degree Name)				-	-

*Affix passport size photo here*

## **DECLARATION BY THE CANDIDATE**

I hereby solemnly declare that the information furnished by me in this application is true to the best of my knowledge. I am aware that if any of the information furnished is found to be wrong, my admission to the course will be cancelled.

(Signature of the candidate)

Name: -----  
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Date: -----

### **Enclosures to be submitted with the application**

**form:** Self attested photocopy of

1. HSC Mark list
2. Degree Certificate
3. Mark list of Degree programme
4. Date of birth proof (SSC Board Certificate)
5. College Leaving Certificate.
6. Migration Certificate
7. Nationality Certificate

The duly filled application form should be submitted to Dean Office, JNMC on or before 12.08.2017 upto 5 p.m. along with a Demand Draft of Rs.500/- in favour of Registrar, DMIMS(DU) payable at Wardha.